



**DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF CHILD AND FAMILY SERVICES**

**4126 Technology Way – 3rd Floor
Carson City, Nevada 89706
(775) 684-4400**

**— NOTICE OF PUBLIC MEETING —
ADMINISTRATIVE TEAM TO REVIEW THE DEATH OF CHILDREN**

DATE: Wednesday, February 23, 2011
TIME: 10:00 am – 12:00 pm (or until adjourned)
LOCATION: CARSON CITY: Division of Child and Family Services (DCFS) • Conference Room
4126 Technology Way, Third Floor • Carson City, NV 89706
TELECONFERENCE ACCESS: Dial this toll-free number: 1.877.810.9415
Enter this conference code, followed by the # sign: 7275872

AGENDA

- The meeting will not commence until on or after the designated start time. The meeting will be adjourned after all scheduled agenda items have been addressed, which may be before or after the estimated end time.
- The meeting time frames for individual items are estimated in order to provide reasonable guidelines for public attendees who wish to hear about certain topics, but may not be able to attend the entire meeting. These times are not guaranteed unless designated as time-certain on the agenda.
- Agenda items may be taken out of order at the discretion of the Chair in order to accommodate persons appearing before the Administrative Team and/or to aid in the time efficiency of the meeting.
- If members of the public participate in the meeting, they must identify themselves when requested under agenda item one.
- Public comment is welcomed by the Administrative Team but may be limited to five minutes per person at the discretion of the Chair.
- Public comment is for discussion only, and action may not be taken on any matter brought up under this agenda item until scheduled on an agenda for action at a later meeting, per NRS 241.020.
- Action items are noted by an asterisk (*) and typically include review, approval, denial, and/or postponement of specific items. Certain items may be referred to a subcommittee for additional review and action.
- The Administrative Team is pleased to provide reasonable accommodations for members of the public who are disabled and require special arrangements or assistance at the meeting. If assistance is required, please notify Administrative Team staff by phone or by e-mail no later than three working days prior to the meeting, as follows: Andrew Zeiser • Tel: 775.786.1328 • e-mail: andrew@azconsulting.us

Estimated Time:	Items:	Primary Speaker(s):
10:00 am – 10:15 am	1. * Call to order, roll call, introductions	Diane Comeaux
	2. * Approve minutes from previous Administrative Team meeting: <ul style="list-style-type: none">• November 15, 2010	Diane Comeaux

Estimated Time:	Items:	Primary Speaker(s):
10:15 am – 10:30 am	3. Legislative update: Review any BDRs or legislation that pertain to the child death review process and/or structure of the Administrative Team and Executive Committee	Diane Comeaux Sharon Benson
10:30 am – 11:15 am	4. * Action Updates: 2008 – 2011 in-process recommendations <u>2008 Quarter One:</u> <ul style="list-style-type: none"> • Washoe 2008-01: Update on new website collaboration requests <u>2008 Quarter Four:</u> <ul style="list-style-type: none"> • Clark 2008-19: Update on teen death checklist progress from Clark CDR Team <u>2009 Quarter Three:</u> <ul style="list-style-type: none"> • Clark 2009-09: Update on new website collaboration requests discussed under Washoe 2008-01 <u>2009 Quarter Four:</u> <ul style="list-style-type: none"> • Clark 2009-12: Update on distribution of asthma prevention letter <u>2010 Quarter One</u> <ul style="list-style-type: none"> • Clark 2010-01: Update on new website collaboration requests discussed under Washoe 2008-01 and Clark 2009-09 <u>2010 Quarter Two</u> <ul style="list-style-type: none"> • Fallon 2010-01: Update on related local efforts <u>2010 Quarter Three:</u> <ul style="list-style-type: none"> • Clark 2010 -05: Update on referrals to Mike Bernstein, Southern Nevada Pool Code Committee, and Executive Committee • Clark 2010-06: Update on stakeholder identification and draft letter development • Clark 2010-07: Update on referral to Children’s Trust Fund (CTF) and contacts with Las Vegas area news stations for press release/PSA • Clark 2010-08: Update on referral to Office of Suicide Prevention (OSP) • Clark 2010-09: Update on key points from NICRP • Washoe 2010-05: Update on referral to Executive Committee 	Diane Comeaux Andrew Zeiser Amber Howell Team Members
11:15 am – 11:45 am	5. * Review and respond to <u>2010 Quarter Four</u> summary of regional CDR team recommendations	Diane Comeaux Team Members Amber Howell Andrew Zeiser
11:45 am – 12:00 pm	6. Public comment (Discussion only: Action may not be taken on any matter brought up under this agenda item until scheduled on an agenda for action at a later meeting.)	Diane Comeaux
	7. * Review remaining 2011 meeting dates and set topics as needed <ul style="list-style-type: none"> • Wednesday, May 25, 2011 • Wednesday, August 24, 2011 • Wednesday, November 16, 2011 	Diane Comeaux
	8. * Adjournment	Diane Comeaux

Public notices for this meeting have been posted in compliance with NRS 241.020 at the following locations:

- **Bureau of Indian Affairs** 311 E Washington Street, Carson City, NV
- **Children’s Cabinet** 1090 S Rock Blvd., Reno, NV
- **Clark County Department of Family Services** 601 N Pecos, Las Vegas, NV
- **Legislative Counsel Bureau** 401 S Carson Street, Carson City, NV
- **State of Nevada – Department of Health and Human Services** 4126 Technology Way, Suite 101, Carson City, NV
- **State of Nevada – Division of Child and Family Services** 4126 Technology Way, Third Floor, Carson City, NV
- **State of Nevada – Division of Child and Family Services** 6171 W Charleston Blvd., Las Vegas, NV
- **State of Nevada – Division of Child and Family Services – Information Management Services** 727 Fairview Drive, Suite E, Carson City, NV
- **State of Nevada – Division of Child and Family Services – Nevada Youth Training Center (NYTC)** 100 Youth Center Drive, Elko, NV
- **State of Nevada – Division of Child and Family Services – Youth Parole Bureau** 620 Belrose Street, Las Vegas, NV
- **State of Nevada – Division of Child and Family Services** 1010 Ruby Vista Drive, Suite 101, Elko, NV
- **State of Nevada – Division of Child and Family Services – Desert Willow Treatment Center** 6171 W Charleston Blvd., Las Vegas, NV
- **United Way of Southern Nevada** 1660 E Flamingo Road, Las Vegas, NV
- **Washoe County Department of Social Services** 350 S Center Street, Reno, NV
- **Washoe County Library – South Valleys** 15650A Wedge Parkway Reno, NV