



**DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF CHILD AND FAMILY SERVICES**

**4126 Technology Way – 3rd Floor
Carson City, Nevada 89706
(775) 684-4400**

**— NOTICE OF PUBLIC MEETING —
EXECUTIVE COMMITTEE TO REVIEW THE DEATH OF CHILDREN**

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| DATE: | Wednesday, May 27, 2009 |
| TIME: | 1:30 pm – 4:30 pm (or until adjourned) |
| LOCATION: | <u>RENO</u> : Washoe County Department of Social Services (WCDSS) • Second Floor Conference Room • 350 S Center Street • Reno, NV 89501 |
| TELECONFERENCE ACCESS: | Dial this toll-free number: 1.877.810.9415 Enter this conference code, followed by the # sign: 7275872 |

AGENDA

- The meeting will not commence until on or after the designated start time. The meeting will be adjourned after all scheduled agenda items have been addressed, which may be before or after the estimated end time.
- The meeting time frames for individual items are estimated in order to provide reasonable guidelines for public attendees who wish to hear about certain topics, but may not be able to attend the entire meeting. These times are not guaranteed unless designated as time-certain on the agenda.
- Agenda items may be taken out of order at the discretion of the Chair in order to accommodate persons appearing before the Administrative Team and/or to aid in the time efficiency of the meeting.
- If members of the public participate in the meeting, they must identify themselves when requested under agenda item one.
- Public comment is welcomed by the Executive Committee but may be limited to five minutes per person at the discretion of the Chair.
- Public comment is for discussion only, and action may not be taken on any matter brought up under this agenda item until scheduled on an agenda for action at a later meeting, per NRS 241.020.
- Action items are noted by an asterisk (*) and typically include review, approval, denial, and/or postponement of specific items. Certain items may be referred to a subcommittee for additional review and action.
- The Executive Committee is pleased to provide reasonable accommodations for members of the public who are disabled and require special arrangements or assistance at the meeting. If assistance is required, please notify Executive Committee staff by phone or by e-mail no later than three working days prior to the meeting, as follows: Andrew Zeiser • Tel: 775.786.1328 • e-mail: andrew@azconsulting.us

| Estimated Time: | Items: | Primary Speaker(s): |
|------------------------|---|----------------------------|
| 1:30 pm – 1:45 pm | 1. * Call to order, roll call, introductions | Michelle Lucier |
| | 2. * Approve minutes from previous Executive Committee meetings: <ul style="list-style-type: none"> • Public Awareness Subcommittee: 01-21-2009 (Subcommittee members only) • Executive Committee: 02-23-2009 | Michelle Lucier |

| Estimated Time: | Items: | Primary Speaker(s): |
|-------------------|---|---------------------------------------|
| 1:45 pm – 2:30 pm | 3. Presentation: Outcomes of 2009 public awareness campaign collaboration with CAN Prevent <ul style="list-style-type: none"> Includes review of new CAN Prevent website and discussion of content submissions from CDR Executive Committee and Administrative Team | Kimberly Schweickert Phil Ulibarri |
| 2:30 pm – 2:45 pm | 4. * Update: Child and Family Services Review (CFSR) Statewide Assessment <ul style="list-style-type: none"> Action may surround determining involvement of CDR Executive Committee members in this process | Amber Howell |
| 2:45 pm – 3:00 pm | 5. * Update on requirements of CDR regulations based on Assembly Bill (AB) 263 <ul style="list-style-type: none"> Update on submission by each regional CDR team of: 1) statements of objective, 2) time frames, 3) membership lists, 4) statewide confidentiality agreements, and 5) geographic areas required between May 15 and June 1 Set Executive Committee teleconference date and time under agenda item 10 for review and approval of the above, required by June 30 Action may surround required timelines | Andrew Zeiser Sharon Benson |
| 3:00 pm – 3:15 pm | 6. Update and discussion on DHHS Blue Ribbon Panel Action Grid for rural counties | Andrew Zeiser |
| 3:15 pm – 3:30 pm | <i>BREAK</i> | |
| 3:30 pm – 3:45 pm | 7. * Review, discuss, and determine actions on Administrative Team recommendations referred to Executive Committee <u>Follow-up on previous recommendations:</u> <ul style="list-style-type: none"> All previously referred recommendations are complete to date <u>Review new recommendations referred by Administrative Team:</u> <ul style="list-style-type: none"> Clark 2008-22: Parent and Nurse education regarding safe sleeping. Create a DVD using scene photos to show unsafe sleep environments to mothers and nurses – then promote that it is shown in hospitals and mothers have to sign off that they have seen the video prior to discharge. | Andrew Zeiser |
| 3:45 pm – 4:00 pm | 8. Update on development of <i>2007 Statewide Child Death Report</i> | Andrew Zeiser |
| 4:00 pm – 4:30 pm | 9. Public comment (Discussion only: Action may not be taken on any matter brought up under this agenda item until scheduled on an agenda for action at a later meeting.) | Michelle Lucier |
| | 10. Review remaining 2009 meeting dates and set topics as needed: <ul style="list-style-type: none"> Set June teleconference for regional CDR team membership review and approval Monday, August 24, 2009 Monday, November 23, 2009 | Michelle Lucier Andrew Zeiser |
| | 11. * Adjournment | Michelle Lucier |

Public notices for this meeting have been posted in compliance with NRS 241.020 at the following locations:

- **Bureau of Indian Affairs** 311 E Washington Street, Carson City, NV
- **Children’s Cabinet** 1090 S Rock Blvd., Reno, NV
- **Clark County Department of Family Services** 601 N Pecos, Las Vegas, NV
- **Legislative Counsel Bureau** 401 S Carson Street, Carson City, NV
- **State of Nevada – Department of Health and Human Services** 4126 Technology Way, Suite 101, Carson City, NV
- **State of Nevada – Division of Child and Family Services** 4126 Technology Way, Third Floor, Carson City, NV
- **State of Nevada – Division of Child and Family Services** 6171 W Charleston Blvd., Las Vegas, NV
- **State of Nevada – Division of Child and Family Services – Information Management Services** 727 Fairview Drive, Suite E, Carson City, NV
- **State of Nevada – Division of Child and Family Services – Nevada Youth Training Center (NYTC)** 100 Youth Center Drive, Elko, NV
- **State of Nevada – Division of Child and Family Services – Youth Parole Bureau** 620 Belrose Street, Las Vegas, NV
- **State of Nevada – Division of Child and Family Services** 1010 Ruby Vista Drive, Suite 101, Elko, NV
- **State of Nevada – Division of Child and Family Services – Desert Willow Treatment Center** 6171 W Charleston Blvd., Las Vegas, NV
- **United Way of Southern Nevada** 1660 E Flamingo Road, Las Vegas, NV
- **Washoe County Department of Social Services** 350 S Center Street, Reno, NV
- **Washoe County Library – South Valleys** 15650A Wedge Parkway Reno, NV