



**DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF CHILD AND FAMILY SERVICES**

**4126 Technology Way – 3<sup>rd</sup> Floor  
Carson City, Nevada 89706  
(775) 684-4400**

**— NOTICE OF PUBLIC MEETING —  
ADMINISTRATIVE TEAM TO REVIEW THE DEATH OF CHILDREN**

<b>DATE:</b>	Wednesday, February 18, 2009
<b>TIME:</b>	10:00 am – 1:00 pm (or until adjourned)
<b>LOCATION:</b>	<u>CARSON CITY</u> : Division of Child and Family Services (DCFS) • Conference Room 4126 Technology Way, Third Floor • Carson City, NV 89706
<b>TELECONFERENCE ACCESS:</b>	Dial this toll-free number: 1.877.810.9415 Enter this conference code, followed by the # sign: 7275872

**AGENDA**

- The meeting will not commence until on or after the designated start time. The meeting will be adjourned after all scheduled agenda items have been addressed, which may be before or after the estimated end time.
- The meeting time frames for individual items are estimated in order to provide reasonable guidelines for public attendees who wish to hear about certain topics, but may not be able to attend the entire meeting. These times are not guaranteed unless designated as time-certain on the agenda.
- Agenda items may be taken out of order at the discretion of the Chair in order to accommodate persons appearing before the Administrative Team and/or to aid in the time efficiency of the meeting.
- If members of the public participate in the meeting, they must identify themselves when requested under agenda item one.
- Public comment is welcomed by the Administrative Team but may be limited to five minutes per person at the discretion of the Chair.
- Public comment is for discussion only, and action may not be taken on any matter brought up under this agenda item until scheduled on an agenda for action at a later meeting, per NRS 241.020.
- Action items are noted by an asterisk (\*) and typically include review, approval, denial, and/or postponement of specific items. Certain items may be referred to a subcommittee for additional review and action.
- The Administrative Team is pleased to provide reasonable accommodations for members of the public who are disabled and require special arrangements or assistance at the meeting. If assistance is required, please notify Administrative Team staff by phone or by e-mail no later than three working days prior to the meeting, as follows: Andrew Zeiser • Tel: 775.786.1328 • e-mail: [andrew@azconsulting.us](mailto:andrew@azconsulting.us)

<b>Estimated Time:</b>	<b>Items:</b>	<b>Primary Speaker(s):</b>
10:00 am – 10:15 am	1. * Call to order, roll call, introductions	Diane Comeaux
	2. * Approve minutes from previous Administrative Team meeting: November 12, 2008	Diane Comeaux

Estimated Time:	Items:	Primary Speaker(s):
10:15 am – 10:30 am	3. * Update: Response from Clark County District Attorney’s Office and/or Clark County Coroner’s Office regarding recommendation Clark 2008-12: Work with the legislature to create a category of neglect referring to cause of death, even if the coroner doesn’t rule the death a homicide. Medical/legal manner of death used for death statistics does not always match law enforcement and district attorney needs to prosecute.	Vicki Monroe Alane Olson, MD
10:30 am – 11:00 am	4. * Presentation: Washoe County Department of Social Services (WCDSS) outcomes related to Nevada Blue Ribbon Panel action grid <ul style="list-style-type: none"> <li>• This presentation will consist of an overview of primary outcomes and will not include review of specific item-by-item responses to the action grid. Specific responses can be reviewed in the grid, which is available for download at: <a href="http://www.dcf.state.nv.us/DCFS_ChildFatalities.htm">http://www.dcf.state.nv.us/DCFS_ChildFatalities.htm</a></li> <li>• Includes discussion of recommendation Washoe 2008-02: Training for first responders to develop protocol and better conduct investigations.</li> </ul>	Jeanne Marsh
11:00 am – 11:15 am	5. * Update: Development of instructional memo from AG to regional CDR teams on maintaining confidentiality in ongoing work of the teams	Sharon Benson Barbara Legier
11:15 am – 11:30 am	6. * Update: Child and Family Services Review (CFSR) Statewide Assessment <ul style="list-style-type: none"> <li>• Action may surround determining involvement of CDR Administrative Team members in this process</li> </ul>	Jeffrey Radecki
11:30 am – 11:45 am	<i>BREAK</i>	
11:45 am – 12:30 pm	7. * Action Updates: 2007 through 2008 in-process recommendations <p><b><u>2007 Quarter One:</u></b></p> <ul style="list-style-type: none"> <li>• Clark 2007-04: Update on development of foster home assessment tool</li> <li>• Clark 2007-05: Update on letter sent to MHDS Commission</li> </ul> <p><b><u>2007 Quarter Two:</u></b></p> <ul style="list-style-type: none"> <li>• No in-process recommendations</li> </ul> <p><b><u>2007 Quarter Three:</u></b></p> <ul style="list-style-type: none"> <li>• Clark 2007-13: Complete; tracking in place for future presentation on Gatekeeper training and rural toolkit</li> <li>• Clark 2007-14 item 3: Update on 2009 trainings related to child abuse and neglect; update on electronic copy of Bench Book</li> </ul> <p><b><u>2007 Quarter Four:</u></b></p> <ul style="list-style-type: none"> <li>• No in process recommendations</li> </ul> <p><b><u>2008 Quarter One:</u></b></p> <ul style="list-style-type: none"> <li>• Clark 2008-05: Update on DCFS memo regarding child care licensing</li> <li>• Washoe 2008-01: Update on NSHD concerns regarding water temperatures; update on development of water heater safety message for water bill inserts</li> </ul> <p><b><u>2008 Quarter Two:</u></b></p> <ul style="list-style-type: none"> <li>• Clark 2008-07: Update on posting to Reno-Tahoe Moms website; update on future web exposures through CAN Prevent website</li> <li>• Clark 2008-08: Update on trend information from Clark CDR Team</li> <li>• Clark 2008-09: Update on referral to Traci Pearl</li> <li>• Washoe 2008-02: Addressed under agenda item three above</li> </ul>	Administrative Team Chair and Members Barbara Legier Jeffrey Radecki Andrew Zeiser

Estimated Time:	Items:	Primary Speaker(s):
12:30 pm – 1:00 pm	<u>2008 Quarter Three:</u>	
	<ul style="list-style-type: none"> <li>• Clark 2008-12: Addressed under agenda item four above</li> <li>• Clark 2008-13: Update on related BDR; update on related Clark County Coroner's Office program</li> <li>• Clark 2008-15: Update on trend information from Clark CDR Team</li> </ul>	
	8. * Review and respond to <u>2008 Quarter Four</u> summary of regional CDR team recommendations	Administrative Team Chair and Members Barbara Legier Jeffrey Radecki Andrew Zeiser
	9. Public comment (Discussion only: Action may not be taken on any matter brought up under this agenda item until scheduled on an agenda for action at a later meeting.)	Diane Comeaux
	10. * Review remaining 2009 meeting dates and topics as necessary: <ul style="list-style-type: none"> <li>• Monday, May 18, 2009</li> <li>• Monday, August 17, 2009</li> <li>• Monday, November 16, 2009</li> </ul>	Andrew Zeiser
11. * Adjournment	Diane Comeaux	

Public notices for this meeting have been posted in compliance with NRS 241.020 at the following locations:

- **Bureau of Indian Affairs** 311 E Washington Street, Carson City, NV
- **Children's Cabinet** 1090 S Rock Blvd., Reno, NV
- **Clark County Department of Family Services** 601 N Pecos, Las Vegas, NV
- **Legislative Counsel Bureau** 401 S Carson Street, Carson City, NV
- **State of Nevada – Department of Human Resources** 4126 Technology Way, Suite 101, Carson City, NV
- **State of Nevada – Division of Child and Family Services** 4126 Technology Way, Third Floor, Carson City, NV
- **State of Nevada – Division of Child and Family Services** 6171 W Charleston Blvd., Las Vegas, NV
- **State of Nevada – Division of Child and Family Services – Information Management Services** 727 Fairview Drive, Suite E, Carson City, NV
- **State of Nevada – Division of Child and Family Services – Nevada Youth Training Center (NYTC)** 100 Youth Center Drive, Elko, NV
- **State of Nevada – Division of Child and Family Services – Youth Parole Bureau** 620 Belrose Street, Las Vegas, NV
- **State of Nevada – Division of Child and Family Services** 1010 Ruby Vista Drive, Suite 101, Elko, NV
- **State of Nevada – Division of Child and Family Services – Desert Willow Treatment Center** 6171 W Charleston Blvd., Las Vegas, NV
- **United Way of Southern Nevada** 1660 E Flamingo Road, Las Vegas, NV
- **Washoe County Department of Social Services** 350 S Center Street, Reno, NV
- **Washoe County Library – South Valleys** 15650A Wedge Parkway Reno, NV