

Question 5: Is mental health assessment and treatment considered to be Family Support or Family Preservation or both? In terms of priority, where would mental health assessment and treatment fall under?

Answer 5: Counseling is an allowable service under each category.

Question 6: Is 10% of the category funding for Family Support and Family Preservation going towards the rural region or is 10% of the total funding going to the rural region?

Answer 6: 10% of the total.

Question 7: If we intend to apply for two different regions, do we need to do two different proposals?

Answer 7: No, applicants can apply for more than one region in their proposal but should clearly indicate on the cover page the amount of funding being requested for each region. A separate budget and scope of work is requested for each regional funding requested. Narratives should clearly support and describe the request(s).

Question 8: If we are going to apply for two different categories, do we need to do two different proposals?

Answer 8: No, applicants can apply for more than one category in their proposal, but should submit a separate budget and scope of work for each category. Narratives should clearly support and describe the request(s)

Question 9: If a position has a certification or degree, should we include that as an attachment or as part of the narrative?

Answer 9: If you are requesting funding for a position, briefly describe the requirements of the position in the narrative (i.e., degrees and/or licensure) and if there is a person in the position, please attach proof of required qualifications.

Question 10: Can we use Title IV-B funds to provide prescription assistance, utility assistance, and rental assistance for clients that are not Title IV-B referrals?

Answer 10: No.

Question 11: Can we put in the budget a mechanism for an outside contractor to perform a more extensive evaluation if we wanted that process to take place?

Answer 11: The existing University of Nevada, Reno evaluation system meets evaluation requirements, at no additional cost to sub-grantees. The DCFS on-site review process is another evaluation tool that is available at no cost to sub-grantees. Therefore, funding should focus on service provision.

Question 12: Can food dollars be used as match? Can in-kind be used as match?

Answer 12: Both food costs, related to IV B allowable service delivery, and in-kind can be used for match.

Question 13: What is the difference between an audit and an on-site review?

Answer 13: An audit has more stringent fiscal requirements. DCFS conducts on-site reviews, which have a programmatic as well as fiscal component, for the purpose of monitoring sub-grantees and identifying technical assistance needs.

Question 14: Is the process for applying different for school districts?

Answer 14: No.

Question 15: The Budget forms and Scope of Work forms that need to be included, are they in addition to the page limits in the narrative?

Answer 15: Yes.

Question 16: Why do we ask for match?

Answer 16: It is a federal requirement.

Question 17: What can be used for match?

Answer 17: Additional resources are not required as a condition of these grants but will be a factor in the scoring. Such resources might include in-kind contributions, volunteer services or cash contributions. In-kind items must be non-depreciated or new assets with an established monetary value.

Definition of In-Kind: Any property or services provided without charge by a third party to a second party are In-Kind contributions.

First Party: Funding Source administered by DCFS GMU

Second Party: The grantee (and sub-grantee of project supported by the grant)

Third Party: Everyone else

If the grantee (second party) provides the property or services, then it is considered “cash” contributions, since only third parties can provide IN-KIND contributions. This could count for “cash” or in-kind but this is unusual language for any of these grants.

When costing out volunteer time, remember to calculate the cost based on the duties, not the volunteer’s qualifications. For example, an attorney may donate his or her time to drive clients a certain number of hours per month but the donation is to be calculated on the normal and expected pay received by drivers, not attorneys!

Question 18: Can Medicaid be used for match?

Answer 18: No, Medicaid and other federal funds cannot be used as match.

Question 19: Is the Scope of Work form referenced under RFP page 13 under 4) Evaluation: a) List at least two specific, measurable outcomes directly related to a PIP Outcome and Item number and your **scope of work** to be achieved with clearly defined goals and objectives (**using the form provided at the Pre-Application workshop and attached in the RFP packet**) and timelines for completion the same as on page 23 of the RFP: Attachment B SCOPE OF WORK DEVELOPMENT AND REVISION FORM

Answer 19: The two items are related and both of these items need to be completed -- the Scope of Work section on page 13 specifies the narrative, descriptive portion of the Scope of Work while the table on page 23 gives us a snapshot of the goals, anticipated services that will be provided, evaluation, documentation tools that will be utilized, target population and the projected number of services.

Question 20: What are wraparound funds? Is there a description of the wraparound funds somewhere on the website?

Answer 20: Description of wraparound funds can be found under the “Other Expenses” budget category within the RFP.

Wraparound funds are allowable for such items as rental assistance, transportation, utilities, children's clothing, etc. Programs requesting these funds must adhere to the following requirements: 1) Maximum per family per year = \$2,000; 2) **Must document that there was an attempt to access all other possible resources prior to use of wraparound funds.**

Question 21: Are there certain sections of the PIP that you would refer us to that we might find the most applicable areas for this grant?

Answer 21: Safety and Permanency Outcomes would be most relatable to Title IV-B/2 services

Question 22: In the Needs Assessment when the State might have to change funding, where can a sub-grantee find that information?

Answer 22: DCFS will notify sub-grantees.

Question 23: If two agencies want to collaborate in providing services, for agency name, would we identify two agencies together on one application?

Answer 23: One agency would be identified as the sub-grantee while the collaborating agency would be listed under Contractual services.

Question 24: The PIP has been reprinted, has there been major changes and should we use the new one or can we use the old one?

Answer 24: There has been additions to the PIP and therefore the new version that can be found on the www.dcf.state.nv.us website is the version applicants must refer to.

Question 25: When completing the budget pages, does each category need to have a match or can the total match be at the end of the budget?

Answer 25: Match does not have to be met in each category. Therefore, the total for match among the different categories is what we will be reviewing.

Question 26: If you have two different awards for two different categories [Family Support, Family Preservation, Time-Limited Reunification Services, Adoption Support Services], is there going to be one report for both or one report for each categorical award?

Answer 26: There will be two reports, one for each category.

Question 27: In terms of the “unit cost per family” being “reasonable”, is there a range for what is considered “reasonable”?

Answer 27: There is no set unit cost, as this varies depending on the services provided.

Question 28: On the UNR reports, do you want the story map to be about one client or several clients?

Answer 28: One client example that represents the services your program provides.

Question 29: If you apply for more than one category, which means you will provide more than one Scope of Work, Would you also have to provide more than one report to UNR?

Answer 29: Yes. The number of monthly online reports will depend on the number of categories the successful applicant is funded.

Question 30: Is the UNR reporting mostly quantitative reporting measures?

Answer 30: Yes, however there are qualitative data, such as story maps included in the monthly online report.

Question 31: Can we use our locally made self-assessments for the UNR reporting system?

Answer 31: Yes.

Question 32: Do you want certifications attached to each copy of the application or as a separate attachment?

Answer 32: Certifications should be attached to each copy of the application.

Question 33: Will you attach the Certification of Attendance at the Pre-Application Workshop to the application when you receive it?

Answer 33: Yes.